



3219 California Parkway – Forest Hill, TX 76119  
817-806-4561

## **CONTRACTOR REGISTRATION & FEE INFORMATION**

### **GENERAL CONTRACTOR REGISTRATION**

Any firm, business, individual or organization obtaining a permit related to the building, mechanical (including HVAC), plumbing, or electrical provisions of the City of Forest Hill Codes must have a valid Contractor Registration signed by an official of the business on file in the Permit Department and provide a copy of General Liability Insurance naming the "City of Forest Hill" as a Certificate Holder; an "ACCORD" insurance form is required. The city's address, as listed above, must also be included.

\*\*\*\*This ***does not*** include property owners of single family residences when performing the work on their homestead property (the one in which they live). If you do ***NOT*** live in the home you are renovating, you must register as a General Contractor and provide the necessary insurance documentation. General insurance liability limits must be a minimum of \$100,000.

### **ELECTRICAL CONTRACTOR REGISTRATION\***

Applicants for a Forest Hill Electrical Contractor Registration shall hold a valid State of Texas electrical contractor's license.

### **MECHANICAL (HVAC) CONTRACTOR REGISTRATION**

Applicants for a Forest Hill Mechanical Contractor Registration shall hold a valid State of Texas air conditioning and refrigeration license with proper endorsements.

### **PLUMBING CONTRACTOR REGISTRATION\***

Applicants for a Forest Hill Plumbing Contractor Registration shall hold a valid State of Texas Master Plumber License or Texas Board of Irrigator License when required by the State of Texas or the City of Fort Worth Plumbing Code.

### **ANNUAL REGISTRATION FEES**

\$100.00 per contractor and shall expire one year from the date of issuance. If paying by credit or debit card, certain fees apply.

*\*Exception: State Licensed Plumbing Contractors and State Licensed Electricians or their qualifying individuals are exempt from paying registration fees.*