



Forest Hill Municipal Court
3219 California Pkwy
Forest Hill, Texas 76119
817-568-3046
fax 817-984-8254

REQUEST FOR DRIVER'S SAFETY COURSE

You must return this form to the Municipal Court either in person or by mail, postmarked on or before your appearance date.
INCOMPLETE OR LATE REQUESTS WILL BE DENIED!

YOU WILL RECEIVE A REPLY FROM THE COURT TO THE ADDRESS BELOW WITH FURTHER INSTRUCTIONS. YOU MAY NOT REGISTER FOR A DRIVER'S SAFETY COURSE UNTIL YOU RECEIVE APPROVAL FROM THE COURT.

DEFENDANT NAME: _____

CITATION NUMBER: _____ OFFENSE: _____

I hereby enter my appearance on the complaint of the above stated offense. I understand that I have a right to a jury trial. I hereby waive my right to a jury trial and elect to take a driving safety course.

I wish to plea: _____ guilty OR _____ nolo contendere (no contest)
and waive my right to a jury trial or hearing by the court.

I understand that I must present to the court at the time of my request: (initial each)

- Present to the court a valid Class C Texas Driver's license or permit;
Present to the court proof of financial responsibility (automobile liability insurance);
Pay court costs of \$104.10 and a \$9.90 fee, totaling \$114.00 to the court;
For violations occurring in school zones: \$139.00 (\$129.10 court costs and \$9.90 fee)

I understand that I must present to the court within 90 days of being granted Driver's Safety: (initial each)

- A certified copy of my driver's record from the Department of Public Safety. You may request your driver's record on line at http://www.txdps.state.tx.us/. (record type 3A only) or by mailing the Application for Driver's Record (DR-1 form) to the DPS. (see printable forms-Request for Driver's Record(DR-1) on Forest Hill website)
A uniform certificate of driving safety course completion from a Texas Education Agency approved. (Driving Safety Course Information online at www.tea.state.tx.us/drive/activetestds.html); and

I understand that: (initial each)

- If I complete a driving safety course within the required time, the charge against me will be dismissed and the court will report to the Department of Public Safety the completion date of the driving safety course for inclusion on my driving record.
If I fail to present to the court proof of completion of the driving safety course and a copy of my driving record within the time required, the court will require my appearance at a show cause hearing date stated on the Driver's Safety Course Completion Information that will be mailed to me when my request has been granted.

Defendant's Signature _____

Date _____

Address City State Zip Phone Number

AFFIDAVIT (MUST BE SIGNED IN FRONT OF A NOTARY)

I state under oath that I am not in the process of taking a driving safety course, nor have I completed a course that is not yet reflected on my driver's record as maintained by the Texas Department of Public Safety.

Defendant's Signature _____

Sworn and Subscribed before me, the undersigned authority on this the ____ day of _____, 20____.

Notary Public or Court Clerk
In and for the State of Texas