

## **Court Appearances**

### **Citation**

Your appearance date is listed on your citation directly below your signature. This Appear on or before date is usually 21 calendar days from the date of offense. The Forest Hill Municipal Court does not require your appearance before the judge in open court if you are an adult. You have options to dispose of your citation at your convenience at the Municipal Court Clerk's Office, as long as you do so on or before the appearance date listed.

### **Appearance Requirements**

- You and your attorney, if you have retained an attorney, must appear in person in open court, by mail, or you may make an appearance in person at the court facility.
- You are not required to retain an attorney.
- You must appear on or before the appearance date listed on your citation.

Picture identification will be required (state issued ID or Driver's License is acceptable). An appearance in writing must be received by your appearance date.

If you were 16 years of age or younger at the time of the offense you are required to appear in open Court with a parent or Legal Guardian. The Court will mail a notice to the address on the citation with the date and time to appear.

### **Bond**

If you have been arrested for a Misdemeanor Class C offense that originated from the Forest Hill Municipal Court and have posted an appearance, cash or personal recognizance bond to be released from jail, you should expect to receive your appearance (or court) date by mail. We will notify you in writing to either the last known address we have on file or the address listed on the bond paperwork. If a surety bond is involved in your case (usually a bondsman), they will receive notice of your court date. This mailed notice should be received within 15 calendar days from release. If you have not received your court date by this time, it is your responsibility to contact the court to verify receipt of your bond paperwork. Failing to receive notice is not a valid argument for a missed court date. If you fail to resolve your case a warrant may be issued.