

**MINUTES
PARKS, RECREATION, AND CLEAN CITY COMMISSION
REGULAR MEETING - July 08, 2019
FOREST HILL COUNCIL CHAMBERS
3219 CALIFORNIA PARKWAY
5:00 PM**

Chairperson Jones called the meeting to order at 5:12 p.m.

Commissioners present: Pearl Jones, Gladys Hardeman, Darryl Givens, Tarica Tatum, and Rayford Johnson.

Staff present: Roberto Duenes, Public Works Superintendent; and Nicole Brown, Public Works and PRCCC Secretary.

Commissioner Rayford Johnson delivered the invocation.

The pledge of allegiance to the United States and the Texas flags were recited.

A. VISITORS/CITIZENS FORUM

At this time, any person with business before the Parks, Recreation, and Clean City Commission not scheduled on the Agenda may speak to the Commission, provided that a "Speaker's Request Form" has been completed and submitted to the Parks, Recreation, and Clean City Secretary prior to the start of the meeting. All comments must be directed towards the Chairperson, rather than individual members or staff. All speakers must limit their comments to the subject matter as listed on the "Speaker's Request Form." No formal action can be taken on these items.

B. CONSENT AGENDA:

All consent agenda items listed are considered to be routine by the Parks, Recreation, and Clean City Commission and will be enacted by one motion. There will be no separate discussion of these items unless so requested, in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

1. Approval of minutes dated June 10, 2019

Commissioner Hardeman made a motion to approve the June 10, 2019 minutes, seconded by Commissioner Johnson.

Motion passed unanimously.

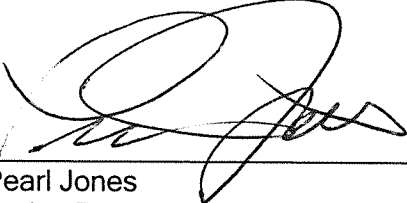
C. DELIBERATION AGENDA

1. Discuss and Consider Events for 2019
 - a. Family Fun Day Planning

Chairperson Jones opened the meeting thanking Roberto Duenes for having his staff get the banners out for the Family Fun Day. Chairperson Jones gave the Commission an agenda/timeline of events for the day of the Family Fun Day, which she, along with the Commission went over at length. . Chairperson Jones informed the members of the Commission, that the goal of the Family Fun Day is to keep people up and moving and involved in the various activities. A discussion ensued among the members of the Commission concerning the final details of the event concerning the set-up of activities, the event volunteers placement, time for staff to be at the park, and the placement of the, Jazz Band, snow cone vendor, balloon artist , face painting, guests and games. Mr. Duenes informed the Commission that his department will be placing the fence and caution tape near the creek. Nicole Brown stated that the food and serving supplies would be ordered the Thursday before the event and picked up by Roberto Duenes the next day; she also confirmed that the game/activity supplies had been order and had already arrived. Roberto Duenes also told the Commission that the Public Works Department will have the park prepared and set-up the day before. Chairperson Jones asked the Commission and Mr. Duenes to arrange to meet at the park before the event so that everything could be worked out at the sight and be marked for the games. A sight meeting (at Griggs Park) will be scheduled for the following week.

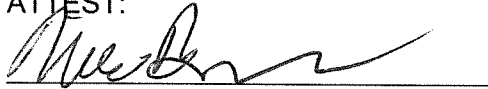
D. ADJOURNMENT

Chairperson Jones adjourned the meeting at 6:28 p.m.



Pearl Jones
Parks, Recreation, & Clean City Chairperson

ATTEST:



Nicole Brown
Public Works and Parks, Recreation & Clean City Commission Secretary