

MINUTES
PARKS, RECREATION, AND CLEAN CITY COMMISSION
SPECIAL MEETING - May 13, 2019
FOREST HILL COUNCIL CHAMBERS
3219 CALIFORNIA PARKWAY
5:00 PM

Chairperson Jones called the meeting to order at 5:03 p.m.

Commissioners present: Pearl Jones, Gladys Hardeman, Darryl Givens, Tarica Tatum, and Rayford Johnson.

Staff present: Roberto Duenes, Public Works Superintendent; and Nicole Brown, Public Works and PRCCC Secretary.

Commissioner Rayford Johnson delivered the invocation.

The pledge of allegiance to the United States and the Texas flags were recited.

A. VISITORS/CITIZENS FORUM

At this time, any person with business before the Parks, Recreation, and Clean City Commission not scheduled on the Agenda may speak to the Commission, provided that a "Speaker's Request Form" has been completed and submitted to the Parks, Recreation, and Clean City Secretary prior to the start of the meeting. All comments must be directed towards the Chairperson, rather than individual members or staff. All speakers must limit their comments to the subject matter as listed on the "Speaker's Request Form." No formal action can be taken on these items.

B. CONSENT AGENDA:

All consent agenda items listed are considered to be routine by the Parks, Recreation, and Clean City Commission and will be enacted by one motion. There will be no separate discussion of these items unless so requested, in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

1. Approval of minutes dated March 11, 2019

Commissioner Hardeman made a motion to approve the March 11, 2019 minutes, seconded by Commissioner Givens.

Motion passed unanimously.

C. DELIBERATION AGENDA

1. Citywide Cleanup Recap/Wrap Up
2. Business Cleanliness (Commissioner Hardeman)

3. Adopt-A-Spot/Park/Median
4. Discuss and Consider Events for 2019
 - a. Family Fun Day Planning
 - b. Volunteers for Park Events Setup/Readiness

The Commission began its Deliberation Agenda items with a discussion and recap of the Spring Citywide Cleanup, all agreed that it was a successful event. Roberto Duenes, Public Works Superintendent shared with the Commission that a total of 10 of the 30 yard dumpsters were filled and 200 tires were collected at the event. The Commission also discussed the lack of volunteers at the event and discussed the need to get the word out for volunteers at all City sponsored events.

On the topic of Business Cleanliness, Commissioner Hardeman shared some pictures with the Commission showing various businesses within the City having standing garbage in and around their dumpsters/buildings for long periods of time, she stated that some of the businesses in the City have been lacking on the upkeep of the property and wanted to have the City's ordinances enforced to ensure the cleanup of the properties. The Commission then decided that they would show Commissioner Hardeman's pictures to City Council and inquire what actions should be taken to correct the situation of the upkeep of the properties within the City, not only with the businesses in Forest Hill, but with homeowners as well.

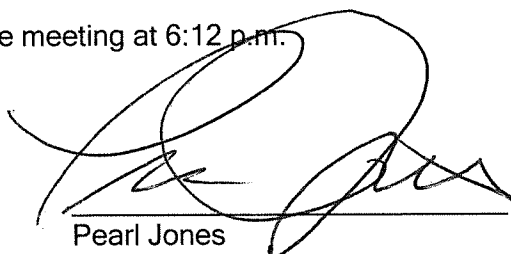
Chairperson Jones began a discussion on the topic of Adopt-A-Spot/Park Median asking for ideas to get the community more involved with the upkeep and beautification of the our City parks. Commissioner Tatum suggested advertising in the Forest Hill Newsletter. The Commission agreed that the Forest Hill Newsletter and flyers might be the best way to get citizens involved in keeping the parks ascetically pleasing.

Commissioner Givens shared a handout with the Commission with logistics to Family Fun Day stations/games/events along with the names of the people who will be overseeing the stations/games/events. Chairperson Jones said that she would check with Councilwoman Boardingham to see if she could check the availability of her pony rides, face painter, balloon artist, and snow cone vendor connections for this year's Family Fun Day. Dr. Michele Benson was in the audience and confirmed that the Maxwell Hall Jazz Band would be performing again at this year's Family Fun Day.

In the interest of time, the topic of Volunteers for Park Setup/Readiness was tabled for a later meeting.

D. ADJOURNMENT

Chairperson Jones adjourned the meeting at 6:12 p.m.



Pearl Jones
Parks, Recreation, & Clean City Chairperson

ATTEST:

A handwritten signature in cursive script that reads "Nicole Brown". The signature is written in black ink and is positioned above a horizontal line.

Nicole Brown

Public Works and Parks, Recreation & Clean City Commission Secretary