



**MINUTES
COUNCIL WORKSHOP MEETING
August 7, 2018**

The City Council of the City of Forest Hill met on the above date at 6:00 p.m. with Mayor Thomas presiding. The following Council Members and officials were present; Carlie Jones, Gerald Joubert, Mayor Pro Tem Beckie Hayes, Deputy Mayor Pro Tem Clara Faulkner, Stephanie Boardingham, City Manager Sheyi I. Ipaye, City Secretary Othel Murphree, and City Attorney Warren Spencer. Council Member Racquel Belle has an excused absence.

A. Call to Order

With a quorum present Mayor Thomas called the workshop to order at 6:00 p.m. The workshop items were discussed in the following order.

B. Proposed Budget 2018/2019 Fiscal Year

- City Manager presents to the City Council the proposed 2018/2019 Budget

Sheyi Ipaye presented the proposed 2018/2019 Budget to the City Council in the amount of \$15,512,603.

Proposed Expenditures:

General Fund	\$	8,899,658
Enterprise Fund	\$	4,772,999
General Debt Service	\$	677,044
Community Development Fund	\$	196,891
Street Improvement Fund	\$	350,000
Sanitation Fund	\$	402,600
Drainage Fund	\$	173,410
Municipal Court Technology Fund	\$	26,000
Municipal Court Security Fund	\$	7,000

- Priority List for Expenditures

The following priorities were discussed:

	<u>Projects</u>	<u>Expenditures</u>
1	TECQ Mandate @ Griggs Park	\$ 250,000
2	Recreation Facility	\$ 2,500,000
3	The "T" Bus Service	\$ 150,000
4	Vacation Buy Back	\$ 100,000

5	3% Employee Raise	\$	125,000
6	Water Meter Replace Program	\$	50,000
7	Convention Center Improvements	\$	100,000
8	Call Center Improvements	\$	25,000
9	Housing Rehab Program with Tarrant Cty	\$	50,000
10	Police and Fire Vehicle Replacement	\$	200,000
11	School Crossing Guards	\$	25,000
12	Police Department Building Improvements	\$	100,000
13	Forest Hill Bridge and Wall Replacement	\$	100,000
14	Trucks for P/W and Meter Readers	\$	100,000
15	Public Works Equipment Replacement	\$	100,000
	Total	\$	3,975,000

- Proposed 2018 Tax Rate

Maintenance & Operation	\$ 0.861908 per \$100
Debt Service	\$ 0.130965 per \$100
Total Rate	\$ 0.992873 per \$100

- Health Insurance benefits for staff

The City Manager, Mr. Ipaye introduced Rodney Dryden with Wellspring Insurance Agency. Mr. Dryden is the Consultant for Employee Health Benefits which includes Medical, Dental, Vision, Short and Long Term Disability and Life Insurance.

Mr. Dryden reported the City would be able to provide the same level of coverage in 2018/2019 fiscal year by renewing the current plans with Blue Cross Blue Shield with a 3% increase in cost. Employee Benefits would be provided by Blue Cross Blue Shield for Medical and Prescription, Mutual of Omaha for Dental, Short/Long Term Disability and Basic Life provided by Dearborn National and Humana for Vision coverage. He further recommended the city change to NewBenefits replacing FreshBenies a 24 hour telephone based health care program where an employee can call and consult with a doctor and the doctor can provide advice and a prescription if needed.

There was a brief discussion of City Employees paying a percentage of the cost.

C. Adjourn

Mayor Thomas closed the workshop at 6:50 p.m.

MINUTES
REGULAR COUNCIL MEETING
August 7, 2018

The City Council of the City of Forest Hill met on the above date at 7:00 p.m. with Mayor Thomas presiding. The following Council Members and officials were present; Carlie Jones, Gerald Joubert, Mayor Pro Tem Beckie Hayes, Deputy Mayor Pro Tem Clara Faulkner, Stephanie Boardingham, City Manager Sheyi I. Ipaye, City Secretary Othel Murphree, and City Attorney Warren Spencer. Council Member Racquel Belle was not present and had an excused absence.

A. Call to Order

Mayor Thomas called the meeting to order at 7:03 p.m.

B. Invocation

Councilwoman Boardingham gave the invocation.

C. Pledge of Allegiance to Flags

D. Citizens Presentation: At this time, any person with business before the City Council not scheduled on the agenda may speak to the City Council, provided that a "Speaker's Request Form" has been completed and provided to the City Secretary prior to the start of the City Council meeting.

Dr. H. Michielle Benson, 6900 Rebel Road

- Uplift Academy has opened for the school year with 390 students.
- Spoke in support of Councilmember Boardingham and all Councilmember Boardingham does including but not limited to the hours she donates to the Forest Hill Library, the Senior Center, etc.

Janice Hagar addressed the City on enforcing the laws against fireworks. She also had questions about the hotel that is currently under construction on the south side of I20 and the petition that was filed with the city against the building of said hotel.

Carleen Flanagan 3169 Sabine Street – thanked the Mayor, Council and staff for resolving her issue she had with Lopez Electric.

Gloria Dawson, 5319 Gale Lane, Fort Worth – requested the city to solicit a Neighborhood Walmart to replace the Super One Foods grocery store.

Gene Pirtle, 6106 Guilford Street – in his opinion a small number of the council are going around talking about their individual accomplishments and self-interest and how much they cared about the city. He stated that a good councilmember would work for the best interest of the city instead of trying to fulfill campaign promises.

Jo Pirtle, 6106 Guilford Street – thanked the Mayor and the City Manager for bringing the TML Small Cities Problem Solving Clinic event to the City of Forest Hill.

J. RECESS INTO EXECUTIVE SESSION - Pursuant to Section 551.071, Texas Government Code, the Council reserves the right to convene in Executive Session(s) from time to time as deemed necessary during this meeting for any posted agenda item, to receive advice from its attorney as permitted by law.

- a. Pursuant to Section 551.071. Consultation with City Attorney in regards to Stephanie Boardingham v. City of Forest Hill.

Mayor Thomas stated that the City council was going to convene into executive session to consultation with City Attorney in regards to Stephanie Boardingham v. City of Forest Hill. The council convened in closed session at 7:35 p.m.

K. Reconvene into Regular Session.

Mayor Thomas called the meeting back to order at 8:30 p.m.

L. Take any action necessary pursuant to executive session.

Councilman Joubert moved to direct the attorney to move forward as discussed in executive session. Councilwoman Jones made the second. The motion carried with the following vote:

- 5 - Ayes** Jones, Joubert, Thomas, Hayes and Faulkner
1 - Abstain Boardingham

E. Presentations:

- Distinguished Budget Presentation Award
- The President's Volunteer Service Award

Mayor Thomas recognized that the City had received the Distinguished Presentation Award for the Fiscal Year beginning October 1, 2017 and Mr. Ipaye introduced the City's financial staff, Elizabeth Saegert, Titilope Ayanfalu, and Roberto Rico.

Mayor Thomas recognized Councilmember Boardingham for receiving the President's Bronze Volunteer Service Award in recognition of her commitment to our community by volunteering at the Red Cross.

F. Mayor's Report:

- Monarch Butterfly

Mayor Thomas reported that research finds that the number of monarch butterflies in North America has significantly dwindled in the last three decades. Concerns were first raised in the 1990s when the western monarch population began to fall in numbers, and unfortunately, things have not improved for the pollinating invertebrates. What's more, researchers found that if serious action is not taken to protect the current population of migratory monarchs in western North America, there is a 72 percent chance of

extinction risk in the next 20 years and an 86 percent extinction risk in the next 50 years. Mayor Thomas encouraged the general public to create a Welcoming Habitat in their backyards by growing caterpillar plants. Monarch caterpillars are fussy eaters. Grow nectar plants. Adult monarchs get all their energy by sipping nectar. Butterflies need a landing pad to drink and they love mud puddles.

- Forest Hill Book Club

Mayor Thomas reported that to date the Forest Hill Book Club has been very successful and this year's program will end August 11, 2018.

- TML Small Cities Problem Solving Clinic

Mayor Thomas reported that the City of Forest Hill was going to host the TML Small Cities Problem Solving Clinic August 10, 2018 at the Civic Center and encouraged everyone to attend.

G. Consent Agenda: All consent agenda items are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

1. Consider approving the minutes of June 5, 2018 regular meeting, June 26, 2018 special meeting, July 3, 2018 regular meeting and July 17, 2018 regular meeting.

With the consent of the Council, Mayor Thomas moved approval of the minutes to the deliberation agenda.

2. Consider authorizing the City Manager to schedule City Councilmembers to attend Small Cities Problem Solving Clinic in August and NLC Conference in November 2018. (Mayor Thomas)

Councilmember Jones moved to approve authorizing the City Manager to schedule City Councilmembers to attend Small Cities Problem Solving Clinic in August and NLC Conference in November 2018. Mayor Pro Tem Hayes made the second. The motion carried with a unanimous vote.

H. Deliberation Agenda:

1. Consider approving the minutes of June 5, 2018 regular meeting, June 26, 2018 special meeting, July 3, 2018 regular meeting and July 17, 2018 regular meeting.

Councilman Joubert moved to approve the minutes of June 5, 2018 regular meeting, June 26, 2018 special meeting, and the July 17, 2018 regular meeting with corrections and pull July 3, 2018 regular meeting minutes for further review. Councilwoman Boardingham made the second. The motion carried with a unanimous vote.

3. Discuss and consider action regarding Waste Connections' request for a 2018 rate adjustment of 3.9%. (City Manager, Sheyi Ipaye)

Councilmember Joubert moved to approve Waste Connections' request for a 2018 rate adjustment of 3.9%. Councilmember Boardingham made the second. The motion carried with the following vote:

- 4 - **Ayes** Jones, Joubert, Faulkner, and Boardingham
- 2 - **Nays** Thomas and Hayes

4. Discuss and consider action regarding an Interlocal Agreement between Tarrant County and the City of Forest Hill for the reconstruction of various streets within the City of Forest Hill. (City Manager, Sheyi Ipaye)

Councilmember Boardingham moved to approve an Interlocal Agreement between Tarrant County and the City of Forest Hill for the reconstruction of various streets within the City of Forest Hill. Mayor Thomas made the second. The motion carried with a unanimous vote.

5. Discuss and consider action appointing a City Council Member to Community Development Corporation. (Council Member Boardingham)

At the request of Councilmember Boardingham Item 5 was pulled from the agenda to be placed on the next City Council meeting agenda.

6. Discuss and consider action appointing a City Council Member to Civic Center Committee. (Council Member Boardingham)

At the request of Councilmember Boardingham Item 6 was pulled from the agenda to be placed on the next City Council meeting agenda.

7. Discuss and consider removing all of council's personal material and items from the Council room that is shared by all six (6) council members. (Council Member Gerald Joubert)

There was a general discussion on the use of the Council's room and the fact that there are not enough desks for each council member to have a desk. The City Attorney explained that there was not any rules or regulations adopted by the Council that would govern the use of the room.

Councilmember Joubert moved that all personal material and items be removed from the Council room. Councilmember Jones made the second. The motion failed with the following vote:

- 3 - **Ayes** Jones, Joubert, and Faulkner
- 3 - **Nays** Thomas, Hayes, and Boardingham

I. City Manager's Report:

- Report regarding Marketing efforts for a Grocery Store

City Manager, Sheyi Ipaye reported that staff had developed a new advertisement that would be placed in the "SCT" Shopping Centers Today magazine which is an international publication.

- Report regarding Public Funds Investment training

City Manager, Sheyi Ipaye reported that he had completed the Public Funds Investment Act Training.

J. RECESS INTO EXECUTIVE SESSION - Pursuant to Section 551.071, Texas Government Code, the Council reserves the right to convene in Executive Session(s) from time to time as deemed necessary during this meeting for any posted agenda item, to receive advice from its attorney as permitted by law.

- b.** Pursuant to Section 551.074. To deliberate the City Attorney's contract.

Mayor Thomas stated that the City council was going to convene into executive session to deliberate the City Attorney's contract.

The council convened in closed session at 9:12 p.m.

K. Reconvene into Regular Session.

Mayor Thomas called the meeting back to order at 9:21 p.m.

L. Take any action necessary pursuant to executive session.

There was no action taken.

M. Meeting: Regular Meeting will be August 21, 2018.

Adjournment

Mayor Thomas adjourned the meeting at 9:21 p.m.

ATTEST:

APPROVED:

Othel Murphree, City Secretary

Lyndia Thomas, Mayor