



**MINUTES
COUNCIL WORKSHOP MEETING
July 17, 2018**

The City Council of the City of Forest Hill met on the above date at 6:00 p.m. with Mayor Pro Tem Beckie Duncan Hayes presiding. The following Council Members and officials were present; Racquel Belle, Carlie Jones, Gerald Joubert, Deputy Mayor Pro Tem Clara Faulkner, Stephanie Boardingham, City Manager Sheyi I. Ipaye, City Secretary Othel Murphree, and City Attorney Warren Spencer. Mayor Thomas was absent.

A. Call to Order

With a quorum present Mayor Pro Tem Hayes called the workshop to order at 6:00 p.m. The workshop items were discussed in the following order.

C. Orientation for City Council

Warren Spencer, the City Attorney addressed the following during the Orientation:

- Open Meetings Act – Open Session
- Public Comments (Citizens Participation)
 - Executive Session (Closed Session)
- Conflict of Interest
- Interaction with the City Attorney and City Manager
- City Charter
- Interaction with media
- Community Development Corporation
- Library
- Ethics

B. Proposed Budget 2018/2019 Fiscal Year

- City Council Priority List and Ranking for Expenditures
 - (1) TECQ mandate @ Griggs Park
 - (1) 3% Pay Raise for employees
 - (1) Housing Rehab Program with Tarrant County
 - (2) School Crossing Guards
 - (3) Vacation Buy Back
 - (3) Public Works equipment replacement
 - (4) Recreation Facility
 - (5) The “T” Bus Service

D. Adjourn

Mayor Pro Tem Hayes closed the workshop at 6:50 p.m.

**MINUTES
REGULAR COUNCIL MEETING
July 17, 2018**

The City Council of the City of Forest Hill met on the above date at 7:00 p.m. with Mayor Pro Tem Beckie Duncan Hayes presiding. The following Council Members and officials were present; Racquel Belle, Carlie Jones, Gerald Joubert, Deputy Mayor Pro Tem Clara Faulkner, Stephanie Boardingham, City Manager Sheyi I. Ipaye, City Secretary Othel Murphree, and City Attorney Warren Spencer. Mayor Thomas was absent.

A. Call to Order

Mayor Pro Tem Hayes called the meeting to order at 7:00 p.m.

B. Invocation

Councilwoman Belle gave the invocation.

C. Pledge of Allegiance to Flags

D. Citizens Presentation: At this time, any person with business before the City Council not scheduled on the agenda may speak to the City Council, provided that a "Speaker's Request Form" has been completed and provided to the City Secretary prior to the start of the City Council meeting.

Loretta J. Muldrew, 3300 Valley Forge Drive – Glad the bridge on Forest Hill Drive is completed and she thanked everyone involved.

Ruby McEwing, 3301 Chancellorsville Drive – Reminded everyone of the Celebration August 2, 4, and 5, 2018 20th Anniversary of the Forest Hill Seventh-Day Adventist Church.

Darryl Givens, 6900 Rebel Road – Reminded everyone of Family Fun Day, July 21st.

Dr. H. Michielle Benson, 6900 Rebel Road

- Animal Control needs at least one more person and better equipment
- July 12, 2018 the Second Court of Appeals issued an opinion and judgment in favor of Michielle Benson; Court of Appeals Number: 02-17-00346-CV (Trial Court Case Number: 153-290222-17)

E. Mayor's Report: No report.

J. RECESS INTO EXECUTIVE SESSION - Pursuant to Section 551.071, Texas Government Code, the Council reserves the right to convene in Executive Session(s) from time to time as deemed necessary during this meeting for any posted agenda item, to receive advice from its attorney as permitted by law.

- a.** Pursuant to Section 551.071. Consultation with City Attorney to receive

information regarding Stephanie Boardingham v. City of Forest Hill.

Mayor Pro Tem Hayes stated the council was convening in closed session Consultation with City Attorney to receive information regarding Stephanie Boardingham v. City of Forest Hill.

The council convened in closed session at 7:12 p.m.

K. Reconvene into Regular Session.

Mayor Pro Tem Hayes called the meeting back to order at 7:47 p.m.

L. Take any action necessary pursuant to executive session.

Councilman Joubert moved to direct the attorney to move forward as discussed in executive session. Councilwoman Jones made the second. The motion carried with the following vote:

5 - Ayes Belle, Jones, Joubert, Hayes and Faulkner
1 - Abstain Boardingham

F. **Consent Agenda:** All consent agenda items are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

1. Consider approving the minutes of June 5, 2018 regular meeting, June 26, 2018 special meeting, and July 3, 2018 regular meeting.

Councilman Joubert moved to pull the minutes of June 5, 2018 regular meeting, June 26, 2018 special meeting, and July 3, 2018 regular meeting and have them placed on the August 7, 2018 agenda. Councilwoman Jones made the second. The motion carried with the following vote:

5 - Ayes Belle, Jones, Joubert, Hayes and Faulkner
1 - Nay Boardingham

G. Public Hearing:

2. Case #PZ 2018-03 to receive citizen's comments regarding a request by Nicki Cloud for a zoning change of four (4) adjacent properties located at: 6251 Wichita St (two separate lots with the same address), 3239 & 3243 Maryann Dr; with the legal descriptions being: Block 9, Lots 26, 27, 28 & 29 of the HANGER ESTATES subdivision; all being in the City of Forest Hill, Tarrant County, Texas. All four properties are currently zoned R-2, Single Family Residential and the applicant proposes to change the zoning to LR, Local Retail. (City Manager, Sheyi Ipaye)

Mayor Pro Tem Hayes opened the public hearing at 7:57 p.m.

Mr. Ipaye, the City Manager introduced Mr. Armando Villarreal, Chairman of the Planning and Zoning Commission.

Mr. Villarreal introduced the application and stated that the Planning and Zoning Commission approved the application with a 4 to 1 vote. He stated he was the no vote because he felt the facilities were too small (Fire Code) and the additional traffic, noise, trash and parking could be a problem.

The following individuals spoke for the change:

- Nicki Cloud, Applicant
- Camile Nouman, Business owner, A & C Insurance
- Dr. H. Michielle Benson, 6900 Rebel Road

The following individuals spoke against the change:

- Vickie Jackson, 3219 Mary Ann Drive

The following individuals spoke against the change either by mail or phone:

- RNA Financial LLC, 3202 Shamrock
- Mrs. Johnson, 3218 Grady

There being no further testimony Mayor Pro Tem Hayes closed the public hearing at 8:15 p.m.

H. Deliberation Agenda:

3. Case #PZ 2018-03 to discuss and consider Ordinance No. 2018-7-31 approving a zoning change of four (4) adjacent properties located at: 6251 Wichita St (two separate lots with the same address), 3239 & 3243 Maryann Dr; with the legal descriptions being: Block 9, Lots 26, 27, 28 & 29 of the HANGER ESTATES subdivision; all being in the City of Forest Hill, Tarrant County, Texas. All four properties are currently zoned R-2, Single Family Residential and the applicant proposes to change the zoning to LR, Local Retail. (City Manager, Sheyi Ipaye)

The City Attorney, Mr. Spencer advised the council that §211.006(f) of the Local Government Code states that it would take an affirmative vote of at least three-fourths of all the members of council to overrule a recommendation of the Planning and Zoning Commission.

Mr. Ipaye called upon the Fire Marshall, Randy Chapel to explain the occupancy rating for each structure on the property.

Chief Chapel explained that structure one the chapel had a capacity of 265 people with the pews currently in the building but the capacity would need to be recalculated if the

pews were removed and the space was set up with table and chairs. Structure two the event/reception hall capacity was calculated at 110 people.

Councilman Joubert moved to deny the requested zoning change. Councilwoman Jones made the second. The motion carried with the following vote:

- 5 - **Ayes** Belle, Jones, Joubert, Hayes and Faulkner
- 1 - **Nay** Boardingham

4. Consider approving Resolution No. 09-2018 approving the sale of certain property (Lot 7 Block 8 Carriage Hill Addition) and authorizing the City Manager to move forward with said sale. (Sheyi Ipaye, City Manager)

Lot 7 Block 8 of the Carriage Hill Addition was struck off to the City of Forest Hill at a tax foreclosure sale on March 1, 2016. Glenn Lewis, with Linebarger Goggan Blair & Sampson, LLP discussed the procedure on the sale of property taken for property taxes.

Councilwoman Boardingham moved to accept the bid of \$15,000 for Lot 7 Block 8 Carriage Hill Addition. Mayor Pro Tem Hayes made the second. The motion failed with the following vote:

- 3 - **Ayes** Belle, Hayes, and Boardingham
- 3 - **Nay** Jones, Joubert, and Faulkner

5. Discuss and consider action appointing a City Council Member to Community Development Corporation. (Council Member Boardingham)

Councilwoman Boardingham pulled Item 5 off of the agenda and requested it be placed on the August 7th agenda.

6. Discuss and consider action appointing a City Council Member to Civic Center Committee. (Council Member Boardingham)

Councilwoman Boardingham pulled Item 6 off of the agenda and requested it be placed on the August 7th agenda.

I. City Manager's Report

- Report regarding payment received from Fort Worth ISD for School Resource Officer

Mr. Ipaye, the City Manager reported that the City received a check for \$35,960.77 from Fort Worth ISD per the School Resource Officer Agreement.

- Report regarding May 2018 Financial Reports

Mr. Ipaye, the City Manager provided the Council with a written and a verbal May 2018 Financial Report.

- Report regarding Public Funds Investment

Mr. Ipaye, City Manager advised the Mayor and Council he would be out of the office July 26th and July 27th attending a Public Funds Investment Act

M. Meeting: Regular Meeting will be August 7, 2018.

Adjournment

Mayor Pro Tem Hayes adjourned the meeting at 8:53 p.m.

ATTEST:

APPROVED:

Othel Murphree, City Secretary

Lyndia Thomas, Mayor