



**MINUTES**  
**Historical Preservation Commission**  
**January 23, 2017 - 3:00 P.M.**

The Historical Preservation Commission of the City of Forest Hill met on the above date at 3:08 p.m. The following Commissioners and officials were present Shirley Fowkes, Jo Pirtle, Mariann Hicks, Johnnie Turner, Mable Arfman, Connie Hoffman and City Secretary Othel Murphree. Commissioner Gracie Rhyne was absent.

**A. Call to Order**

With a quorum present Chairwoman Jo Pirtle called the meeting to order at 3:08 p.m.

**C. Invocation**

Commissioner Mable Arfman delivered the invocation.

**D. Pledge of Allegiance to Flags**

Pledge to the United States and Texas flags were recited.

**AGENDA**

**1. Discuss and consider approving the minutes of November 16, 2016.**

Commissioner Fowkes moved to approve the November 16, 2016 minutes with corrections. Commissioner Hicks made the second. The motion carried with the following vote:

5	Ayes - Fowkes, Pirtle, Hicks, Turner, and Hoffman
1	Abstain - Arfman
1	Absent - Rhyne

**2. Discuss and consider what storage space is available and where it is located.**

There was a discussion on what storage space was available for the use of the Commission. The Commission will be using the storage space available at the Fire Administration Complex.

**3. Update on business cards.**

Business cards were distributed to the Commission members.

4. Discuss and consider ordering name badges.

The members of the Commission were advised to contact the City Secretary if they wanted a name badge with a pin or a magnet.

5. Update on the following projects:

- Forest Hill ISD - County School 56 (Commissioner Gracie Rhyne)

Chairwoman Pirtle moved to table the update on the Forest Hill ISD-County School 56 to the next meeting. Commissioner Hoffman made the second. The motion carried with the following vote:

5 Ayes - Fowkes, Pirtle, Hicks, Turner, and Hoffman  
1 Abstain - Arfman  
1 Absent - Rhyne

- University of North Texas offer to digitize and publish online historical Forest Hill newspapers. (Commissioner Johnnie Turner)

Items of discussion which included:

- Concerns that the newspapers could be lost
- The quality of the image of the newspapers once they are published online
- Possibility of utilizing microfiche to preserve the newspapers - Commissioner Fowkes stated she would look it the possibility
- Continue to look at ways to preserve the newspapers
- Map display at City Hall

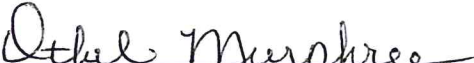
There was a discussion of what maps to display and their current locations.

6. The next meeting is scheduled for February 15, 2017.

Adjournment

With no further business to discuss, Chairwoman Pirtle adjourned the meeting at 3:44 p.m.

**ATTEST:**

  
\_\_\_\_\_  
Othel Murphree, City Secretary

**APPROVED:**

  
\_\_\_\_\_  
Jo Pirtle, Chairman

**Passed and Approved the 15<sup>th</sup> day of February, 2017.**