



CITY OF FOREST HILL FIREFIGHTERS' & POLICE OFFICERS'  
CIVIL SERVICE COMMISSION

NOTICE OF CIVIL SERVICE  
PROMOTIONAL EXAMINATION

POLICE CORPORAL

SALARY \$26.43 - \$27.57 PER HOUR

The Firefighters' and Police Officers' Civil Service Commission of Forest Hill, Texas will conduct a written promotional examination for the position of Police Corporal. The eligibility list created as a result of this promotional examination shall remain in existence for no more than twelve (12) months from the date the list is created.

**Date:** September 16, 2019      **TIME:** 9:00 a.m. -11:30 a.m.  
**Location:** Police and Fire Training Center, 6800 Forest Hill Drive

APPLICANTS MUST BE ABLE TO PROVIDE THE FOLLOWING DOCUMENT:

Valid Driver's License (Government issued ID)

No one will be admitted in the test room after 9:00 a.m. No one will be permitted to leave the examination room during the examination.

**Eligibility Requirements:** Section 143.028(b) "Except as provided by Sections 143.013 and 143.102 a police officer is not eligible for promotion unless the person has served in that police department in the next lower position or other positions specified by the commission for at least two years immediately before the date the promotional examination is held." Section 143.031(c), "If there are not sufficient police officers in the next lower position with two years' service in that position to provide an adequate number of persons to take the examination, the commission shall open the examination to persons in that position with less than two years' service. **If there is still an insufficient number, the commission may open the examination to persons in the second lower position, in salary, to the position for which the examination is to be held.**"

**Seniority Points:** As per Local Government Code Chapter 143.033(b) "Each police officer is entitled to receive one point for each year of seniority as a classified police officer in that department, with a maximum of 10 points." Seniority points apply only to those candidates that score a passing grade of 70 on the written examination.

**Promotional Sign-Up List:** A letter of Intent must be completed and returned to Caroline Green, Civil Service Director, no later than **September 2, 2019 at 5:00 p.m.** Letters of Intent can be obtained from the Civil Service Director's Office and will be available on the date of this posting.

I hereby certify that this notice was posted by the Civil Service Commission and Civil Service Director appointed by the City Manager on August 12, 2019, in a place readily accessible to the public at all times as prescribed by Texas Local Government Code, Chapter 143.029.

  
Caroline E. Green, M.A., IPMA-SCP Civil Service Director