



The City of Forest Hill Announces Recruitment for

Police Officer

Salary
\$49,489.44 Yearly

Candidates interested in taking the entrance examination on Saturday, August 19, 2017 at 9:00 a.m., must have all required documents on file. Complete and turn in the Job Qualification Questionnaire by 5:00 p.m. on August 16, 2017 to the Civil Service Director or his/her representative to reserve seating. Seating is limited and registration is required. Civil Service Regulations will apply. To receive veteran's preference points, a copy of your DD214 form showing an Honorable Discharge must be submitted at the time of testing. Applicants must meet the minimum qualifications in order to be eligible to take the test.

Requirements

- T.C.O.L.E. Peace Officer Certification preferred;
- Ability to act quickly and calmly under emergency conditions;
- Ability to work various shifts, weekends and holidays;
- Physical ability to sit and stand for long periods of time; to walk, run, climb or crawl in pursuit of suspects; to drag and lift an average body weight; to work outdoors in inclement weather and extreme temperatures;
- Minimum age requirement - 21 years of age;
- Candidates will be expected to participate in and pass a qualifying physical agility, psychological test, polygraph examination and medical examination, including drug testing.

Content of Examination

The entrance examination will consist of a written examination, from which the eligibility list shall be established and will remain in effect for a twelve month period. Candidates who pass the written examination will be subjected to a driver analysis, background check, physical agility exam and will be required to pass a qualifying medical exam, including drug testing, psychological exam, a polygraph exam, and any other job relevant investigations deemed necessary. Applicants must show proof of identity at test site by providing a valid driver's license with photo.

Benefits

15 days annual Sick Leave; 15 days annual Vacation; 12 Paid Holidays; Medical, Dental, and Life Insurance available; TMRS Retirement

Job Qualification Questionnaires and Job description are available at City Hall or go to www.foresthilltx.org to download the Questionnaire. Questionnaires must be submitted to:

**Jacquelyn Allen, Interim Civil Service Director
City of Forest Hill
3219 California Parkway
Forest Hill, TX 76119**

Questionnaires must be submitted on or before 5:00 P.M., August 16, 2017

The City of Forest Hill is an EEO/AA employer

(Posted July 13, 2017)



**Forest Hill Police Department
Notice of Written Examination**

A written examination for the position of Police Officer will be held on **Saturday, August 19, 2017** at 9:00 a.m. at the Forest Hill Civic and Community Center, 6901 Wichita Street, Forest Hill, TX 76140.

Bring your DD214 (Honorable Discharge from Military Service), if applicable, and your driver's license to the test site. The test period is approximately 2 hours in length. Applicants successfully completing the exam will be subject to a background check, physical agility test, oral board, physical assessment and may be required to pass a polygraph exam, and any other job relevant investigation deemed necessary.

If you have any questions, please contact Jacquelyn Allen, Interim Civil Service Director at (817) 568-3004 or email jallen@foresthilltx.org.

YOU MUST PRESENT YOUR DRIVERS LICENSE TO BE ADMITTED

LATE ARRIVALS WILL NOT BE ALLOWED TO TAKE THE EXAM



**Entry Level Police Officer
Job Qualification Questionnaire**

Name: _____ Date of Birth: _____

Address: _____ Phone # _____

City: _____ State: _____ Zip Code: _____

Driver's License No. _____ Social Security No.: _____

E-mail address: _____

The following questions will be used to determine if you satisfy the basic requirements for the position of Police Officer for the City of Forest Hill. The questions should be answered truthfully to assure that your application can be processed for consideration of this position.

	Yes	No
1. Are you 21 years of age or older?	_____	_____
2. Are you a Certified Peace Officer with the State of Texas?	_____	_____
3. Which certification do you have? None ___ Basic ___ Intermediate ___ Advanced ___		
4. Do you possess a valid Texas Driver's License?	_____	_____
5. Do you have eyesight which is 20/20 or correctable to 20/20?	_____	_____
6. Can you see the colors red, green and yellow?	_____	_____
7. Can you stand for extended periods of time?	_____	_____
8. Can you read and write the English language?	_____	_____

Job Qualification Questionnaire
Entry Level Police Officer

	Yes	No
9. Can you get to work on time?	_____	_____
10. Can you work any shift/anytime?	_____	_____
11. Can you run?	_____	_____
12. Can you safely operate a motor vehicle and observe surrounding activity at the same time?	_____	_____
13. Since the age of 18, how many traffic citations have you received (other than parking)? _____		
14. Since the age of 18, how many traffic accidents have been your fault? _____ Not your fault? _____		
15. Can you interpret City Ordinances and enforce them when necessary?	_____	_____
16. Can you interpret the Texas Motor Vehicle Code and enforce them when necessary?	_____	_____
17. Are you proficient in the use of a semi-automatic handgun?	_____	_____
18. Are you proficient in the use of a shotgun?	_____	_____
19. Could you take a human's life if required to do so in the performance of your duties?	_____	_____
20. Can you read a map?	_____	_____
21. Can you follow directions on a map?	_____	_____
22. Can you do additions?	_____	_____
23. Can you do subtractions?	_____	_____

Job Qualification Questionnaire
Entry Level Police Officer

	Yes	No
24. Can you do multiplications?	_____	_____
25. Can you do divisions?	_____	_____
26. Are you an effective communicator?	_____	_____
27. Are you an effective mediator?	_____	_____
28. Do you miss work for reasons other than illness or emergencies?	_____	_____
29. Do you react in an appropriate manner during emergency conditions?	_____	_____
30. What is your highest level of education? _____		

NOTE: Per Texas Local Government, Chapter 143, §023, a person 45 years of age or older may not be certified as eligible for a beginning position in a Civil Service governed Police Department.

To the best of my knowledge, I have answered the above questions truthfully and believe that I am capable of performing the requirements for the position of Police Officer for the City of Forest Hill.

Signature

Date:

Questionnaire must be received by 5 p.m., August 16, 2017

Jacquelyn Allen, Interim Civil Service Director
3219 California Parkway
Forest Hill, TX 76119

Office Use Only

Received by: _____

Date: _____

Study Guide Issued? _____