



The City of Forest Hill is currently accepting applications for the position of Part-Time School Crossing Guard.

Under the general direction of the Police Captain, the School Crossing Guard is responsible for ensuring the safety of school children by directing and controlling traffic and supervising children crossing the street.

ESSENTIAL JOB FUNCTIONS:

- Monitor street crossing during the appointed time when children go to school or come home from school.
- Record the license plate numbers of any vehicle found disregarding traffic signs and signals, stopping and warning drivers as necessary.
- Report violators to the police.
- Escort children as they cross the street in marked crosswalks when necessary.
- Report children with unsafe behavior to school officials for proper action.
- Watch for suspicious individuals in and around school areas.
- Place traffic signs at established locations at the start of their duty and remove them as their duty ends.
- Notify school authorities about traffic risks and hazards, including school zones that are not adequately marked and monitored.
- Using appropriate signs, lanterns, hand signals, direct vehicular and pedestrian traffic.
- Coordinate with school and police authorities regarding traffic control points and rerouting plans.

EDUCATION, TRAINING AND EXPERIENCE:

- High school diploma/GED.
- In depth understanding not only of traffic signals but traffic patterns and behavior as well.
- Meet all state or federal requirements, as well as successfully pass a background check.
- Know basic safety procedures and practices relevant to their job as school crossing guards.
- Be able to work outdoors in all weather conditions.
- Know how to use good judgment as they interact with children.

Applications are available at City Hall and must be submitted to:

City of Forest Hill

Attn: Human Resource Dept.

3219 California Parkway, Forest Hill, Texas 76119

OR

Download employment application from www.foresthilltx.org

Position opened until filled.

The City of Forest Hill is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act (ADA), the City of Forest Hill will provide reasonable accommodations to qualified individuals with disabilities.